

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, May 24, 2018**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, May 24, 2018 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Clarence Mills, Bruce Parson, Joseph Johnson, Victor Styles, Anthony Riggs, Jamie Cannon, Sammy Aiken, Jimmy Cousins, Clyde Sutton

MEMBERS ABSENT: Stephen Tripp, Neal Baggett, Virgil O’Neal, Mike Hill

ALTERNATES PRESENT: Rhonda Barwick, Ray Baldree, Steven Harrell, Rusty Byrd, Timmy Kennedy, B.R. Jackson

NRWASA STAFF PRESENT: Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Amber Goodman – Administrative Secretary
Jamie Norment - Legal Counsel
Charlie Colie - WTP Superintendent
Jacob Brown - Assistant WTP Superintendent
Kyle Smith - Distribution Superintendent

Call to Order

Chairman Barry Sutton called the meeting to order at 6:03 P.M.

Revisions, Additions and Adoption of Agenda

Mr. Bruce Parson moved to adopt the Agenda as presented. Seconded by Mr. Joseph Johnson and upon unanimous vote, the motion carried.

ACTION ITEMS

1. Swearing in of New Director.....Chairman Sutton

Chairman Sutton led New Director, Mr. Clyde Sutton, in the Oath of Office to replace Mr. Greg Smith as Director for Deep Run Water Corporation. Mr. Sutton will become Deep Run’s Director.

2. Approval of March 2018 Minutes.....Chairman Sutton

Mr. Steven Harrell moved to approve the March 2018 Minutes as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

3. Approval of May 2018 Treasurer’s Report.....Chairman Sutton

Mr. Clarence Mills moved to adopt the May 2018 Monthly Treasurer’s Report. Seconded by Mr. Clyde Sutton and upon unanimous vote, the motion carried.

4. 2018/2019 Chemical Bid.....Mr. Harold Herring

Mr. Harold Herring stated that NRWASA took Formal Chemical bids for the Fiscal Year 2018/2019. He recommended that the Board award the bids to the Vendors per the tabulation sheet contained in the Agenda Packet. The bids all came in under budget.

Mr. Steve Miller moved to approve the Chemical bids as presented. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

5. Public Hearing FY18/19 Annual Operating Budget.....Mr. Steve Miller

The NRWASA Board opened the Public Hearing for discussion of the FY18/19 Annual Operating Budget. There were no public comments offered.

Mr. Sammy Aiken moved to close the Public Hearing. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

6. Adoption of FY18/19 Annual Operating Budget.....Mr. Steve Miller

Mr. Steve Miller reviewed the FY18/19 Annual Operating Budget.

Mr. Bruce Parson moved to adopt the FY18/19 Annual Operating Budget as presented. Seconded by Mr. Clyde Sutton and upon unanimous vote the motion carried.

DISCUSSION ITEMS

7. Ward & Smith.....Mr. Jamie Norment

Mr. Jamie Norment updated the Board on the Greenville Utilities/NRWASA Water Line Repair. Mr. Norment informed the Board of the New Uniform Guidance Procurement Standards. At the next NRWASA Board meeting, the Board will move to approve the Final Procurement Policy and Resolution that will take effect July 1, 2018.

8. RSM US LLP- FY17/18 Annual Audit Communication Letter.....Mr. Harold Herring

Mr. Harold Herring updated the Board on RSM US LLP- 17/18 Annual Audit Communication Letter. The Audit will begin July 23, 2018. This is the second year of a three year contract.

Mr. Victor Styles moved to approve the 17/18 Annual Audit Communication Letter. Seconded by Mr. Jamie Cannon and upon unanimous vote, the motion carried.

9. Miscellaneous & Informational Discussion Items.....Chairman Sutton

Mr. Ray Baldree informed the Board of the Coastal Plains Capacity in August 2018.

Mr. Sammy Aiken asked Mr. Herring about Drone equipment. Mr. Herring explained NRWASA was not planning to purchase any in future, that the job would be contracted out.

Mr. Bruce Parson thanked the Board for the Evaluation forms. In the June 2018 Board meeting, they will be reviewed.

Mr. Harold Herring informed the Board of Mr. Wayne Malone's transfer.

Mr. Clyde Sutton informed the Board that NCRWA had a Water Tasting Test.

Next Board Meeting will be June 28, 2018.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:33 P.M.

Motion to adjourn by Mr. Bruce Parson seconded by Mr. Victor Styles.

Sincerely,

Handwritten signature of Amber Goodman in cursive script.

Amber Goodman,
Administrative Secretary

Handwritten signature of Virgil O'Neal in cursive script.

Virgil O'Neal,
NRWASA Secretary