

**NEUSE REGIONAL WATER AND SEWER AUTHORITY
MINUTES OF BOARD MEETING DATED
Thursday, April 23, 2015**

The Neuse Regional Water and Sewer Authority held its Monthly Board Meeting on Thursday, April 23, 2015 at 6:00 P.M. at the Neuse Regional Water and Sewer Authority Water Treatment Plant.

MEMBERS PRESENT: Barry Sutton, Steve Miller, Henry Heath, Terry Koonce, Clarence Mills, Virgil O’Neal, Neal Baggett, Jimmy Cousins, Bruce Parson, Joe Albright, Sammy Aiken

MEMBERS ABSENT: Stephen Tripp, Mike Hill, Jamie Cannon, Greg Smith

ALTERNATES PRESENT: Rusty Byrd, Rhonda Barwick

NRWASA STAFF PRESENT:
Harold Herring - Executive Director
Debbie Purvis - Administrative Assistant
Tonya Taylor- Administrative Secretary
Donalt Eglinton - Legal Counsel
Charlie Colie – WTP ORC
Jacob Brown – Assistant WTP ORC

Special Guests: None Present

Call to Order

Chairman Barry Sutton called the meeting to order at 6:00 P.M.

Revisions, Additions and Adoption of Agenda

Mr. Virgil O’Neal moved to adopt the Agenda as presented. Seconded by Mr. Steve Miller and upon unanimous vote, the motion carried.

ACTION ITEMS

1. **Approval of March 2015 Minutes** **Chairman Sutton**

Mr. Terry Koonce moved to approve the March 2015 Minutes. Seconded by Mr. Virgil O’Neal and upon unanimous vote, the motion carried.

2. **Approval of April 2015 Treasurer’s Report** **Chairman Sutton**

Mr. Joe Albright moved to adopt the April 2015 Monthly Treasurer’s Report. Seconded by Mr. Clarence Mills and upon unanimous vote, the motion carried.

DISCUSSION ITEMS

3. Ward & Smith Mr. Donalt Eglinton

Mr. Don Eglinton stated he had two discussion items at this time. The first item is the State Highway 11 Bypass. DOT has a standard Occupancy and Use Agreement. It is not a great template for our upcoming work on Highway 11. We reviewed the State DOT form and working with Mr. Harold Herring we rewrote it. The State has accepted the rewrite and should have it to Mr. Herring in the next few days to sign.

The additional document they sent is a reimbursement Agreement between NRWASA and the State to reimburse NRWASA for the Engineering and Legal Fees. There was a commitment by Mr. Roger Worthington of the NCDOT to pay for the Engineering and Legal fees. There was a small problem with the Legal Fees. The State was resistant to paying those fees. Mr. Herring convinced NCDOT to pay for the legal fees. The reimbursement agreement they sent includes both the Engineering and Legal fees. Again their standard document is not well suited for NRWASA's needs. The Wooten Company has to be involved. So, Bucky Moore and I are now working together to make this agreement better tailored to NRWASA. I don't foresee a problem with this and the State. They seem to understand this is not the work they are used to doing. We will have this sent to them next week. There is no sense of urgency about this as engineering won't begin for several months. They have postponed the award of the Design Build contract for about a month.

Mr. Bruce Parson and Chairman Barry Sutton asked questions regarding reimbursement, The Wooten Company, Liability and timing.

Mr. Eglinton states this is the best situation to incur no cost and be able to oversee all engineering and construction.

Motion to allow Mr. Harold Herring to execute the above contracts when completed by Mr. Bruce Parson, seconded by Mr. Clarence Mills and upon unanimous vote, the motion carried.

4. Approval FY14/15 Annual Audit Contract Mr. Harold Herring

Mr. Herring states McGladrey LLP does our Annual Audit. We are in the third year of a 3 year contract. This is a formality so that Mr. Herring and the Chairman can go ahead and have arrangements in place for July 1, 2015. The cost will be \$34,600.00. A slight increase from last year.

Motion to approve the contract by Mr. Virgil O'Neal, seconded by Mr. Bruce Parson and upon unanimous vote, the motion carried.

5. Annual Conversion to Free Chlorine Mr. Harold Herring

Mr. Charlie Colie said, "The conversion from Free Chlorine went well on Monday. The process took approximately 4 hours through the Water Treatment Plant. Mr. Colie reports Mr. Kyle Smith states, "The switch back to Chloramines went well with Distribution." NRWASA received no complaints.

6. Miscellaneous Discussion Items Chairman Barry Sutton

No items were introduced or discussed.

7. Informational Chairman Barry Sutton

Mr. Sammy Aiken briefly discussed an invitation to the Kinston BBQ Festival the first weekend in May.

8. Public Comments.....**Chairman Barry Sutton**

There were no public comments offered.

ADJOURNMENT

Being no further business before the Board, the meeting was adjourned without objection at approximately 6:15 P.M.

Motion to adjourn by Mr. Virgil O'Neal, seconded by Mr. Steve Miller.

Sincerely,

Tonya Taylor
Administrative Secretary

Joe Albright
NRWASA Secretary